



OCTOBER
12.13.14
PANAMA



RELAF SEMINAR 2016

“DEINSTITUTIONALISATION AND PREVENTION OF THE SEPARATION. Building subsystems for the protection of children without parental care”

ORIENTATIONS FOR THE SPEAKERS

The goal of the RELAF Seminar is to offer a place for regional exchange in order to guide and have an impact on the deinstitutionalisation processes that are being carried out in the countries of the region, within the framework of the adequacy of the subsystems for the protection of children and adolescents deprived of parental care.

Because of this, the programme of the Seminar has been designed considering two key aspects:

1) covering all strategic and urgent issues in the development of said processes from a theoretical-practical approach based on the knowledge applied and obtained as a result of the experiences; 2) offering a place for the participation of every national delegation, since the processes acquire specific characteristics in each country of the region, depending on each particular social, political, cultural and economic context.

In this matter, every presentation has an important role as a concrete contribution within a group of diverse issues and experiences. That is why it is of utmost importance to the development of the agenda and the fulfilment of the objectives of the Seminar that the speakers stick to the orientations shared in this document. These have been created in order to help the speakers be effective in their contributions, answering to the specific issue that has convoked them with conceptual clarity and within the time available.

Depending on the position within the programme (Plenary Board or Simultaneous Workshop), the speaker will have between 15 and 10 minutes to make their presentation. It is a limited amount of time in which the speaker will have to be able to transmit the strong ideas of their presentation, which will require a great effort of summarisation and accuracy in the transmission of the messages. Immediately after each Plenary Board or Simultaneous Workshop there will be 30 minutes of exchange in which the speakers will have to answer to questions and/or commentaries from the participants.



About the proposals for the presentations

- The proposals will have to respond accordingly to the position of the speaker in the programme of the Seminar (you'll find a preliminary programme attached).
- The proposals will consist of two documents: a) a Word document in which the issue is developed, which will not have more than 600 (six hundred) words; b) a PowerPoint document that will be the visual support with which the speaker will make its presentation in the Plenary Board or Simultaneous Workshop, as the case may be.
- The proposals will be evaluated by the Organisation of the Seminar, which may submit recommendations in order to adequate or adjust details of the proposals in order to achieve the objectives of the Seminar.
- The deadline for sending proposals is on Monday, September 19. Please, send your proposals to María Sánchez Brizuela, Coordinator of Contents (gestion@relaf.org).

About the Word document

- The Word document must be done using the template of the Seminar.
- We suggest the following structure for the document: introduction on the situation (diagnosis); presentation of the actions taken, emphasising on the obtained results and the lessons learnt; closure with conclusions, challenges and steps to be followed; bibliography and sources.

About the PowerPoint document

- The PowerPoint document must be done using the template of the Seminar.
- Maximum length: between 5 and 7 slides.